

**OFFICE OF THE REGISTRAR OF COOPERATIVE SOCIETIES ODISHA  
BHUBANESWAR**

NO/LVI-10/2020/ 16444, ESTT-IV(2)/ Dt- 18.9.23

**Quotation Call Notice for Supply of Office Identity Card**

Sealed Quotation from intending Suppliers / Dealers / Distributors having GST registration, are invited to supply multi color PVC office photo Identity Cards to the Office of the Registrar of Cooperative Societies Odisha, 7<sup>th</sup> and 8<sup>th</sup> Floor HOD Building, Unit-V, Bhubaneswar, Odisha. The details of the specification and terms & conditions are also available in the official websites [www.rcsodisha.nic.in](http://www.rcsodisha.nic.in). Interested parties may submit their Quotation in a sealed cover super-scribing "Quotation for Supply of Multi Color PVC Office Photo Identity Card for the Office of R.C.S. Odisha" which should reach this Directorate on or before **30.09.2023 04:00 P.M** positively. The quotation received after the stipulated date and time shall not be entertained in any circumstances and shall be summarily rejected. The Quotation will be opened on **30.09.2023 at 05.00 P.M**. The undersigned reserves the right to reject any or all the quotation without assigning any reason thereof.

Sl. No.	Specification of the Stationary Articles
1	Multi colour PVC office photo identity card with holder and printed lanyard (Sample of the matter to be printed is Annexed )

**TERMS & CONDITIONS OF THE QUOTATIONS CALL NOTICE**

1. The firm should quote the unit price and GST separately.
2. The cost offer the item will remain valid for one year from the date of finalization of the Quotation. The Supplier should submit an undertaking to supply the required articles as per the quoted rate during the above time period.
3. The quantity may increase or decrease as per the requirement of the Office.
4. The selected suppliers are requested to supply the articles in the Office of the Registrar of Cooperative Societies Odisha in good condition within fifteen days of issue of purchase Order and submit the bills in triplicate along with Bank details for payment through the Bank Account

Memo No. 16445 // Dt. 18.9.23  
Registrar  
Cooperative Societies Odisha

Copy forwarded to the Notice Board of all Heads of Department / Information Officer, Jaydev Bhawan, Bhubaneswar for wide circulation & publicity.

Memo No. 16446 // Dt. 18.9.23  
Registrar  
Cooperative Societies Odisha

Copy forwarded to the Section Officer (IT Cell) of this Directorate for publication of the quotation call notice in the RCS Odisha website.

Registrar  
Cooperative Societies Odisha



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**GOVT. OF ODISHA  
COOPERATION DEPARTMENT**

**OFFICE OF  
THE REGISTRAR OF COOPERATIVE  
SOCIETIES, ODISHA, BHUBANESWAR**



**DR. UDDHABA CHANDRA MAJHI, IAS**  
Registrar, Cooperative Societies, Odisha

Date of Birth : / /

Blood Group :

Mob : XXXXXXXXXX

HRMS ID —

Sign. of Card Holder      Sign. of Issuing Authority

7<sup>th</sup> & 8<sup>th</sup> floor, HOD Building  
Unit-V, Bhubaneswar, Phone No. 0674-2391224

Emergency Contact No.

**OFFICE ADDRESS:**

Office of the Registrar of Cooperative Societies, Odisha, 7<sup>th</sup> & 8<sup>th</sup> floor, Heads of Department Building Unit-V, Bhubaneswar, Pin No. 751001, Phone No. 0674-2391224

**INSTRUCTION**

1. This card is to be worn and displayed at all time while on duty.
2. Loss of this card should be reported immediately to Office of the RCS, Odisha.
3. This card is not transferable and it must be surrendered on transfer / superannuation or on demand of the Authority.

