

**OFFICE OF THE REGISTRAR OF COOPERATIVE SOCIETIES ODISHA
BHUBANESWAR**

NO 11716 /LVI-07/2023/

ESTT-IV(2)/Dt- 28/06/2023

Quotation Call Notice for Supply of Office Stationery articles

Sealed Quotation from intending Suppliers / Dealers / Distributors having GST registration, are invited to supply of the following Stationery articles for Office of the Registrar of Cooperative Societies Odisha, 7th and 8th Floor HOD Building, Unit-V, Bhubaneswar, Odisha. The details of the specification and terms & conditions are also available in the official websites www.rcsodisha.nic.in. Interested parties may submit their Quotation in a sealed cover superscribing "Quotation for supply of Stationery articles for Office of R.C.S. Odisha" which should reach on or before **06.07.2023** 5:30 P.M positively. The quotation received after the stipulated date and time shall not be entertained in any circumstances and shall be summarily rejected. The Quotation will be opened on **07.07.2023** at **11.00 A.M.** The undersigned reserves the right to reject any or all the quotation without assigning any reason thereof.

Sl. No.	Specification of the Stationary Articles
1	Milton Steel Water Bottle(Shine-1100) per piece
2	Executive Cup and Saucer Bone China One set (6Pc)
3	Executive Glass Tumbler One Set(6 Pc)
4	Executive Glass Coaster One Set (6 Pc)
5	Pen Stand 2 socket

TERMS & CONDITIONS OF THE QUOTATIONS CALL NOTICE

1. The firm should quote the unit price and GST separately.
2. The cost offer against each item will remain valid for one year from the date of finalization of the Quotation. The Supplier should submit an undertaking to supply the required articles as per the quoted rate of each article during the above time period.
3. The quantity may increase or decrease as per the requirement of the Office.
4. The selected suppliers are requested to supply the articles in the Office of the Registrar of Cooperative Societies Odisha in good condition within Seven days of issue of purchase Order and submit the bills in triplicate along with Bank details for payment through the Bank Account

Registrar

Cooperative Societies Odisha

Memo No 11717 // Dt. 28/06/2023

Copy forwarded to the Notice Board of all Heads of Department / Information Officer, Jayden Bhawan, Bhubaneswar for wide circulation & publicity.

Registrar

Cooperative Societies Odisha

Memo No 11718 // Dt. 28/06/2023

Copy forwarded to the Section Officer (IT Cell) of this Directorate for publication of the quotation call notice in the RCS Odisha website.

Registrar

Cooperative Societies Odisha