

**OFFICE OF THE REGISTRAR OF COOPERATIVE SOCIETIES ODISHA
BHUBANESWAR**

NO 9344 /LVI-02/2024/ESTT-IV(2)/ Date 17/5/24

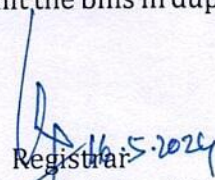
**Quotation Call Notice for Supply of Office Stationery articles to the
Office of the Registrar of Cooperative Societies Odisha, Bhubaneswar**

Sealed single Quotation from intending Suppliers / Dealers / Distributors having GST registration are invited for supply all of the following stationery articles to the Office of the Registrar of Cooperative Societies Odisha, 7th and 8th Floor HOD Building, Unit-V, Bhubaneswar, Odisha. The details of the specification and terms & conditions are also available in the official websites www.rcsodisha.nic.in. Interested parties may submit their Quotation in a sealed cover super-scribing "Quotation for supply of Stationery articles for Office of R.C.S. Odisha" which should reach on or before **24.05.2024 5:30 P.M** positively. The quotation received after the stipulated date and time shall not be entertained in any circumstances and shall be summarily rejected. The Quotation will be opened on **27.05.2024** at **01.00 P.M**. The undersigned reserves the right to reject the quotation without assigning any reason thereof.

The earlier quotation call notice issued vide this Office Order No.8199 Dated.02.05.2024 is hereby cancelled.

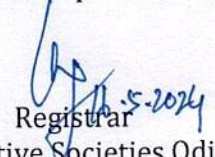
TERMS & CONDITIONS OF THE QUOTATIONS CALL NOTICE

1. Suppliers / Dealers / Distributors submitted single quotation with price of all the listed items will be treated as a valid quotation.
2. The Suppliers / Dealers / Distributors should quote the unit price of all the specific items with GST charged thereon separately.
3. The cost offered against all the items will remain valid for one year from the date of finalization of the Quotation. The Suppliers / Dealers / Distributors should submit an undertaking to supply the required articles as per the quoted rate of each article for one year from the date of finalization of the Quotation.
4. The selected Suppliers / Dealers / Distributors will supply the articles in the Office of the Registrar of Cooperative Societies Odisha, 7th Floor HOD Building in good condition within Seven days of issue of purchase order and submit the bills in duplicate along with Bank details for payment through online mode.


Registrar
Cooperative Societies Odisha

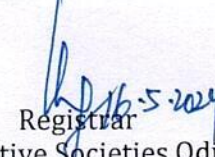
Memo No 9345 / Dt. 17/5/24

Copy forwarded to the Notice Board of all Heads of Department / Information Officer, Jaydeb Bhawan, Bhubaneswar for wide circulation & publicity of the quotation call notice.


Registrar
Cooperative Societies Odisha

Memo No 9346 / Dt. 17/5/24

Copy forwarded to the Section Officer (IT Cell) of this Directorate for publication of the quotation call notice in the RCS Odisha website.


Registrar
Cooperative Societies Odisha

List Office Stationery Items with specification

1	Nippo Battery(AA and AAA)
2	Binding Register No. 10/20//30(Rajdhani)
3	White Binding Thread (Trisul)
4	Both side Gum Tape (Wonder/ Premier/ Aerotix)
5	Brown paper
6	Budkin(Star/JVS)
7	12 digit Calculator MJ-120D (CASIO)
8	Cordless Calling Bell (Vinoy)
9	CD Marker/ Permanent Marker(Camlin)
10	Cello tape 2"/ 1" (Wonder)
11	Full cloth Cover file (Rajdhani)
12	Bone China Cup & saucer Set of 6 Pc (OASIS)
13	Pencil Cutter (Apsara)
14	Kurlon Cushion(18X18X2)
15	Premium synthetic Door Mat(36X24)
16	Plastic Dustbin (A One)
17	Table Duster cloth
18	Chair Elastic (70CM)
19	Pencil Eraser(Apsara)
20	V7 Hitech Point Pen (Blue/ Black/ Red/ Green)
21	Metal First Aid Box
22	L Folder (Aerotix)
23	Glass coaster Set of 6 Pc (Milton)
24	Glass Tumbler set of 6 Pc (Treo)
25	Fevi Gum 50 ml
26	Camlin Gum 300 ml / 700 ml
27	Dettol Hand wash
28	Hand Towel (Raymond)
29	Highlighter pen (Faber Castell)
30	Jute Bundle
31	Knife (Super)
32	Mobaj Luck and key (No.11/ No.31/ No.41))
33	Mouse Pad (Logitech)
34	Note book (Jumboo)
35	Color flag (Aerotix)
36	Acrylic Paper weight (KISAN/OMEGA)
37	Use and through and Ball Pen (Blue & Red) (Reynolds/ Cello)
38	Executive Pen stand two socket with paper roll and pen (Kissan)
39	Metal Pen stand Round/ Square (Deli)
40	Pencil (Apsara)
41	Alpin / T pin (Aerotix)
42	Punching machine FP-20 (Kangaroo)

43	Cash Book No.30 (Rajdhani)
44	Refill (Red and Blue)(Rider)
45	Room spray 200ml (Riya)
46	Room Auto Spray (Godrej)
47	Steel Scale 30cm (Ajanta)
48	Big Scissors (Munix)
49	Stamp Ink Violet 100ml (Camlin)
50	Stamp Pad Violet Big (Feber Castell)
51	Stapler Big(HP-45) and Small Size(HD-10D) (Kangaroo)
52	Stapler pin (Big and Small Size) (Kangaroo)
53	Table cloth(Cotton)
54	Table Glass (6MM/per Sqft)
55	Tag bundle of 50 numbers
56	Wall clock(Ajanta-M No.467)
57	Milton Water bottle (Shine 1100)
58	White correction fluid(Camlin)
59	Duster cloth (36X72)(Raymond)
60	Duster cloth (30X60) (Raymond)
61	White car towel (36X72)(Raymond)
62	Steel Thermo flask(2 Ltr/ 1 Ltr / ½ Ltr)(Milton)
63	Dinner plate Set of 6 Pc(Bone china)
64	Quarter plate Set of 6 Pc(Bone china)
65	Bowel Set of 6 Pc (Bone china)
66	Stainless Steel Spoon Set of 6 Pc
67	Big size Umbrella (K C Paul)
68	Water proof laminated Envelop(14X10 / 16X12)
69	Transparent / Color Button folder (Aerotix)
70	Tissue paper(10 On lite)
71	Quick Heal antivirus (10 User 1 Year)
72	Wired Keyboard (HP)
72	Wired Mouse (HP)
73	Wireless keyboard and mouse combo (HP)
74	HP Pen drive (32/64/128 GB)
75	Data Cable (D Link)
76	Patch cord (D Link)
77	A4 size Xerox paper (JK 75 Gsm)
78	Big size Candle(Jyoti)